

**CONDOMINIUM CORPORATION NO. 0311515
COUNTRY LANE ESTATES
Minutes
October 24, 2020**

1. Call to order at 10:05 am

2. Attendance

Linda Presiloski, Chair
Todd Walton, Vice Chair
Chris Knight, Treasurer (via Zoom)
Ron Zeegers, Vice Treasurer (via Zoom)
Mavis Forget, Secretary (via Zoom)
Board Members: Gord Wingerak, Ron Jones

3. Adoption of Agenda

Motion 2020-58

Motion to adopt agenda as amended
Moved by Ron Zeegers, seconded Ron Jones

Carried

4. Adoption of Minutes Board of Directors Meeting October 2, 2020

Motion 2020-59

Motion to adopt minutes of October 2, 2020
Moved by Ron Jones, seconded by Gord Wingerak

Carried

5. Adoption of Minutes Special BOD Meeting October 10, 2020

Motion 2020-60

Motion to adopt minutes of October 10, 2020
Moved by Todd Walton, seconded by Gord Wingerak

Carried

6. Treasurer Report – Chris Knight

The Report was sent to all the Board Members.

The Treasurer advised that she is reconciling our accounts with Emerald. This is due to Emerald assuming responsibility for our accounts on May 1, 2020.

Laundry revenue is down from past years, and this could be due to COVID and the restrictions imposed on the laundry facilities.

A draft budget has been sent to the Assistant Treasurer for review and input.

The Reserve Fund is being reviewed.

7. Business Arising from Minutes

AGM 2020 Minutes – Linda Presiloski is preparing the noted minutes and once completed will be forwarded to Board Members and Owners.

During voting, a quorum was not met to pass the Amended Bylaws and 2019 Minutes. A message from the Board will be sent out to owners who have not submitted their vote. A list of who voted will be obtained from Emerald by Linda P. Linda P. was advised that we are only 6 votes from reaching quorum.

Sewage Quotes – Four quotes for sewage removal were reviewed, and a decision was made to accept Wild Rose as our sewage contractor from November 1, 2020 to December 31, 2021. Mavis Forget will notify the contractors of the Board’s decision.

Motion 2020-61

Motion to hire Wild Rose to handle our sewage for the remainder of this year and for all of 2021.
Moved by Mavis Forget, seconded by Ron Zeegers. **Carried**

Winter Stay

Motion 2020-62

Motion to treat the Winter Monitors as employees so that we can not only protect the park from liability and give them the advantage of having Workers Compensation Coverage.
Moved by Chris Knight, seconded by Mavis Forget. **Carried**

Bank – Linda advised that the bank would contact Chris Knight and Ron Zeegers to sign documents.

8. Old Business

- i) **Water turn off for season** Ron Jones
Don Dumanski and Volunteers worked from 8am to 4pm and the job went well, considering approximately 35 spigots were frozen.
- ii) **Spigot for water access for the winter** Ron Jones
The new spigot is operational and is in use. This has eliminated the safety hazard of owners filling at the North end exit.
- iii) **Condo Act 2020** Linda Presiloski
The Condo Act 2020 has been sent to all board members.
- iv) **Budget** Chris Knight
Covered under Item 6.
- v) **Reserve Fund** Chris Knight
Covered under Item 6.
- vi) **Committees** Linda Presiloski
Linda advised a list of the committees will be sent out and the board members can choose the committee that they would like to be part of. This should be decided by February 2021, and owners should also be on the committees.

9. New Business

- i) **Telus** Linda Presiloski
CLE phone was answered by both Linda P and Susan in Vancouver. Emerald was notified of this problem. Linda P will follow up with Emerald and Telus.

- ii) **Approval of Bylaws and 2019 Minutes**
Covered under Item 7.

Linda Presiloski

10. In Camera: 11:27

Out of Camera: 11:56

11. Next Meeting – As Required

12. Meeting adjourned by Chair at 12:00 noon.

Linda Presiloski, Chair

Director