

**CONDOMINIUM CORPORATION NO. 0311515**  
**COUNTRY LANE ESTATES**  
**OCTOBER 4, 2022**

**1. Call to Order 9:55 a.m.**

**2. Attendance**

Linda Presiloski, Chair  
Ron Jones, Vice Chair  
Chuck McClain, Treasurer  
Ron Zeegers, Assistant Treasurer  
Robyn Ollett, Secretary  
Mavis Forget, Director  
Brian Langan, Director

**3. Approval of Agenda**

**Motion 2022-71**

Motion to approve the Agenda, as presented  
Moved by Mavis Forget, seconded by Ron Zeegers

***CARRIED***

**4. Approval of September 20, 2022 Minutes**

**Motion 2022-72**

Motion to approve the Minutes, as amended  
Moved by Ron Zeegers, seconded by Mavis Forget

***CARRIED***

**5. Approval of September 27, 2022 Minutes**

**Motion 2022-73**

Motion to approve the Minutes, as presented  
Moved by Robyn Ollett, seconded by Chuck McClain

***CARRIED***

**6. Business arising from Minutes**

**a. Action Log – Robyn Ollett**

- i. Back gate - will look at it in the spring
- ii. Surveillance signs – Ron Jones will look at placement of them (back gate, middle of fence and maintenance area)
- iii. Berm will be done next year - 2023
- iv. Fix stucco on entrance – looking at another quote
- v. Sewer – need our pipes looked at – Wildrose is looking into it for next year - 2023
- vi. Playground grants – next year - 2023
- vii. Pool and hot tub boilers are on order
- viii. Bulletin board at entrance gate to be repositioned to a more visible spot – will be done in 2023

**b. Winter Stay**

- i. Winter Stay Committee had a meeting with all winter stay applicants. Monitors were given their schedules and an email will go out about the water spigot and where to dump any port-a-potties

c. Coinamatic

Coinamatic provided a quote/proposal on replacement and lease options that the Board will look at over the winter. Historic repair costs and replacement cost, together with annual revenue from laundry machines to be reviewed by the Board.

7. **Administrator's Report** – Helen Thomas (submitted in writing)

- a. Drafts of job descriptions to hire part-time maintenance and pool staff for next season given to Board
- b. Safety vests to be sourced for staff to wear to identify them as employees

8. **Directors' Report**

a. Chair – Linda Presiloski

- i. 2023 contracts for staff have been completed
- ii. The Board will meet once a month for the winter starting Tuesday, November 29, 2022 at 10:00 a.m.

b. Vice Chair – Ron Jones

Applications for Lot Improvements are down. There are a few lots with construction materials remaining on their site that need to be removed.

c. Treasurer – Chuck McClain

- i. He has spoken with the Bank about GICs and other investment options.
- ii. He advised that the Board has received a cheque from the old Social Club for future projects within the park.

d. Assistant Treasurer – Ron Zeegers

Randy Szott went over and above his duties last year as a winter stay resident.

**Motion 2022-74**

Motion by Ron Zeegers, seconded by Brian Langan, to compensate Randy Szott in the amount of \$1,450.00 for going above and beyond his responsibilities of the Board and expectation of the Corporation during the 2021 – 2022 winter season. **CARRIED**

e. Director – Mavis Forget

- i. Looking at playground items and grants
- ii. Social Club has returned all their keys except for the bottle keys as they are still collecting bottles until the 15<sup>th</sup> of October, 2022.

f. Director – Brian Langan

- i. A camera was put in the wrong location. Gunnebo moved it at their cost. Gunnebo may charge for extra wiring.
- ii. Southwest Computers is re-aiming cameras at exits and entry points.

9. **New Business**

- a. Monitoring sewer water at the sewer dump station
- b. Brian Langan will research the cost of plugging in electric vehicles here for the winter and summer.

c. A temporary snow fence will be put up by the river to help stop deer, snowmobiles, etc. from entering the park. It will be put up between lots 230 and 231.

d. Zoom meetings

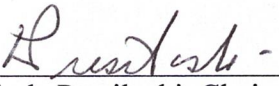
**Motion 2022-75**

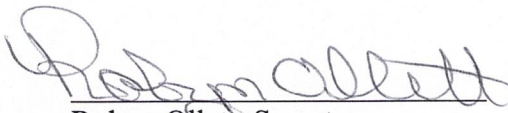
Motion by Brian Langan, seconded by Ron Zeegers, to purchase the Pro Level of Zoom at \$14.99 for our winter meetings. **CARRIED**

10. **In Camera:** 11:35 p.m.  
**Out of Camera:** 12:40 p.m.

11. **Next Meeting:** November 29, 2022 at 10:00 a.m. (Calgary time)

12. **Adjournment:** 12:45 p.m.

  
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Linda Presiloski, Chair

  
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Robyn Ollett, Secretary