

**CONDOMINIUM CORPORATION NO. 0311515**  
**COUNTRY LANE ESTATES**  
**Minutes**  
**June 23, 2021**

**1. Call to order at 6:35 pm**

**2. Attendance**

Linda Presiloski, Chair  
Chris Knight, Treasurer  
Ron Zeegers, Vice Treasurer  
Robyn Ollett, Secretary  
Ron Jones, Board Member  
Mavis Forget, Board Member  
Helen Thomas, Park Administrator

**Attendance via Zoom**

Todd Walton, Vice Chair

**3. Approval of Agenda**

**Motion 2021-53**

Motion to adopt Agenda as presented.  
Moved by Mavis Forget, seconded by Chris Knight

*Carried*

**4. Approval of June 9, 2021 Minutes**

**Motion 2021-54**

Motion to approve the minutes as amended.  
Moved by Ron Jones, seconded by Mavis Forget

*Carried*

**5. Communication**

**a. AGM** – encourage Owners to sign ballot

**b. Harassment** – Linda Presiloski will consult with Terry Nicholls of Posh Security regarding a harassment policy. A letter is to be prepared that harassment will not be tolerated towards Board Members and any staff member of the Park.

**c. Shing quote** – quote received by Shing regarding installation of camera in maintenance area has been approved. Quote received by Shing regarding the damages cables (which are actually indoor residential cables) and the access point that was hit by lightening, has been approved. This repair is necessary to ensure fobs work at satellite washroom.

**Motion 2021-55**

Motion to replace/repair damaged cable.  
Moved by Mavis Forget, seconded by Todd Walton

*Carried*

**d. Town Hall Meeting**

Two Town Hall meetings will take place. The first will be held on Sunday, July 4, 2021 at 10a.m. to Noon. It will be open for all topics of discussion **except wifi**. There will be a moderator. Any Owner may ask one question and

have one follow up. The second Town Hall meeting will be for the topic of **wifi only**. The date of the second Town Hall meeting has yet to be determined.

#### **6. Communication**

Email received from Owners of Lot 106 regarding grass cutting. The lot will be pinned/pegged.

#### **7. Business arising from the June 9, 2021 meeting**

a. We require a volunteer to be a Librarian. Robyn Ollett has spoken to someone in the Park that may be interested.

#### **8. Administrator – Helen Thomas**

A request was made by an Owner for their Renter to book the Great Room for a private function. The current form does not reflect the charges for this type of situation. The form is to be updated indicating that the fee is \$300.00 per day for a Renter or non-resident to book the Great Room, as well a \$150.00 damage deposit is also required. The Owner of the lot that is being rented, is to be notified and is to agree to be responsible should any damages occur.

The sidewalk between the pool and the west side of the Clubhouse is now finished. The stairs to enter the washroom on the west side of the Clubhouse are finished. The eavestroughs on the west side of the Clubhouse are now finished. The pool can be opened on Friday, June 25, 2021 with the restriction of 16 people at a time. No food or beverages are to be consumed at the pool and Owners/Renters must bring their own chairs. There will be a sign up sheet at the pool gate.

#### **9. Directors' Reports**

##### **a. Todd Walton**

The large garbage bin has been replaced with a slightly smaller one. Some contractors, hired by Owners, have been using the larger bin; however, this is Owners' trash. Lots in the Park are looking better. The arborist is in the Park and several trees are being cleaned up and/or removed. The arborists will continue to work in the Park for a few more weeks.

##### **b. Chris Knight**

Julie Matchett of JD Accounting has been hired to do payroll and she will begin on Monday, June 28, 2021.

#### **10. Graham Tite of 8760**

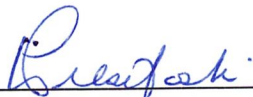
Graham Tite of 8760, a guest speaker by way of Zoom, delivered a presentation to the Board of Directors to discuss how to save on electricity once the Park's Enmax contract expires (in August, 2022).

**11. In Camera: 9:15**

**Out of Camera: 9:30**

**12. Next Meeting, July 7, 2021 at 6:30 pm**

**13. Meeting Adjourned 9:45 pm**



Linda Presiloski, Chair



Robyn Ollett, Secretary