

COUNTRY LANE ESTATES

BOARD DISCUSSION AND MOTIONS VIA EMAIL

FROM FEBRUARY 02 – APRIL 04, 2020

05-02-2020-01 MOTION by Herb Styles, seconded by Gordon Wingerak to hire Emerald Property Management & Realty as the property management company for Country Lane Estates. Terms of the contract as per their letter dated October 28, 2019 and to last for one year starting April 1, 2020. Unanimous vote for yes Carried

05-02-2020-02 Motion by Herb Styles, seconded by Gord Wingerak to advise Nancy Randall that as of March 01, 2020 her services are no longer required and that Country Lane Estate give her a cheque for the balance owing her under the terms of her contract. Unanimous vote for yes Carried

29-03-2020-03 Motion by Rusty Stuckey, seconded by Herb Styles to hire Cascade Chartered Professional Accounting LLP to do CLE's year end review Engagement and for their presentation at the AGM. Price to be the same as Brian Fea, Accounting's rate of \$6,000.00 per year.

Unanimous vote for yes Carried

25-03-2020-04 Motion by Gord Wingerak, seconded by Ida McLarty to hire Posh Safety services to look after OH&S and safety for CLE.

Gord Wingerak, Ida McLarty, Rusty Stuckey, Herb Styles, Linda Presiloski voted yes. Carried

28-03-2020-05 Motion by Rusty Stuckey, seconded by Herb Styles to approve the 2020 operating budget as presented.

Rusty Stuckey, Herb Styles, Mavis Forget, Linda Presiloski, Ida McLarty vote yes. Sue Wharton no response. Carried

20-03-2020-06 Motion by Rusty Stuckey, seconded by Gord Wingerak to adjust the maintenance fee contributions to \$340.00 towards the operating budget and \$45.00 towards the Capital Replacement Reserve Fund.

Unanimous vote for yes Carried

01-04-2020-07 Motion by Gord Wingerak, seconded by Herb Styles to charge \$75.00 per fob purchased.

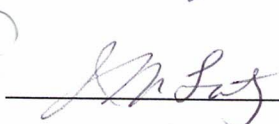
Gord Wingerak, Herb Styles, Linda Presiloski, Mavis Forget, Ida McLarty "yes". Sue Wharton no reply Carried

01-04-2020-08 Motion by Gord Wingerak, seconded by Rusty Stuckey to eliminate the \$50.00 administration fee to owners for their rental properties and to have all owners fill out the rental form and send it to Emerald Property Management company for all renters staying a month or longer.

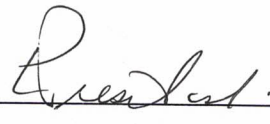
Gord Wingerak, Rusty Stuckey, Herb Styles, Mavis Forget, Linda Presilowski, Ida McLarty vote yes. Sue Wharton no reply Carried

04-04-2020-09 Motion by Rusty Stuckey, seconded by Gord Wingerak to use the Capital Reserve Replacement Fund monies to finance the COVID -19 costs in 2020 estimated at \$25,000.00.

Rusty Stuckey, Gord Wingerak, Mavis Forget, Herb Styles, Ida McLarty vote yes. Sue Wharton and Linda Presiloski abstain. *no mc* Carried



Chairperson



Secretary