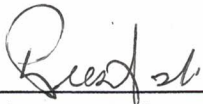


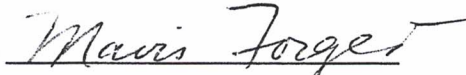
COUNTRY LANE ESTATES CORPORATION NO.0311515  
BOARD OF DIRECTORS  
SPECIAL MEETING  
October 2, 2020

1. Meeting called to order 9:05am
2. Attendance:  
Linda Presiloski – Chair  
Chris Knight – Treasurer attended by phone  
Ron Zeegers – Assistant Treasurer  
Mavis Forget- Secretary  
Board Directors: Gord Wingerak, Todd Walton,  
Ron Jones  
Special Guest: Reg Power from Emerald
3. **MOTION 2020-51**  
**MOTION** to accept the Agenda  
**MOVED** by, Ron Jones **SECONDED** by Todd Walton **CARRIED**
4. **MOTION 2020-52**  
Approval of minutes of September 23, 2020  
**MOVED** by Todd Walton, **SECONDED** by Mavis Forget, **CARRIED**
5. **MOTION 2020-53**  
Approval of Minutes of September 27, 2020  
**MOVED** by Todd Walton **SECONDED** by Ron Jones, **CARRIED**
6. Reg Power talked about Park owners not doing lot improvement applications. He also suggested changing our by-laws to 1 warning and then a fine of \$250.
7.
  - i. Locks were changed
  - ii. Directors to think about committees they have interest in over the winter.
  - iii. Lawyer advised us not to take any action against WWR, at this time.
  - iv. Riverwalk talks, to take place in spring.
  - v. AGM 2020 minutes to be written up, with help of our lawyer.
  - vi. Quotes for sewage disposal to be emailed to all board members
8.
  - i. Winter stay: Emerald will bill owners of lots.
  - ii. All directors have a list of those staying.
9.
  - i. A brief write up by Ron Jones will be emailed, and posted on the website prior to the official minutes being approved.
  - ii. Lot 53 will receive a letter to put their lot into compliance.
  - iii. The water shut off date will be given with just two days notice, and start at 8:00 am. Only the laundry room will stay open for the winter. The small laundry room in the ladies washroom will close when the water is shut off.
  - iv. The water spigot in the driveway will be shut off, and a new spigot installed at the south end of the building on the gravel drive, right beside the water shed.  
3 quotes were presented .

10. **MOTION 2020-54** A motion to hire O'Leary to install the new South end spigot was **MOVED** by Mavis Forget and **SECONDED** by Todd Walton **CARRIED**.
- i. We will be looking for a couple in house to help with the janitorial duties, in the spring, Maureen will stay and help train the successful janitors.
  - ii. The gym will open November 1, 2020 adopting the guidelines of Alberta Health and Safety. Keep a schedule in a binder for use and cleaning.
  - iii. CCI, The Canadian Condo Institute, has workshops and a wealth of information. Currently looking for the password to access this.
11. Treasurer's report: Chris Knight met with Rusty Stucky and Chris was pleased with the outcome. Chris says we look good financially, and she is working on the 2021 budget. Emerald is doing a budget as well. Chris Knight and Ron Zeegers will be added for signing authority.
12. **MOTION 2020-55** to approve the Audit **MOVED** by Chris Knight and **SECONDED** by Ron Zeegers **CARRIED**.
13. Next meeting as required.
14. Meeting adjourned at 11:50



Chair - Linda Presiloski



Secretary Mavis Forget